Changing contact information for your membership

If you need to change your address, email address, phone number or other information about your membership, do the following:

1. Log into your account on <u>www.msta.biz</u> If you do not remember your username /or password, click on "Forgot Your Password? " on the MSTA Homepage. You will receive an automatic email with instructions to get your username / password.

- 2. Once you are logged in, go to "My Membership Information"
- 3. Click on the "Membership Information" tab
- 4. Click on "change contact / profile"
- 5. Change your profile information
- 6. BE SURE TO PRESS SUBMIT AT THE BOTTOM OF THE PAGE